

Inset day – Monday 2/9/24

- 9.10am – 9.30 am **All staff (inc MDAs)** - Welcome back! Maggie and SLG – MAIN HALL
- 9.30am – 10.30am **All staff (inc MDAs)** - Safeguarding, Maggie and SLG – Main HALL/CLASSROOMS*
- 10.30am – 11.00am **All staff** - Break
- 11.00am – 12.20pm **All staff (inc MDAs)** - Safeguarding, Maggie and SLG – Main hall/CLASSROOMS*
- 12.20pm – 1.00pm **All staff** - Lunch
- 1.00pm – 2.30pm **Teachers** - Mid-Term planning, classroom preparation for Meet the Team - CLASSROOMS
- 1.00pm – 2.30pm **TAs** - Working parties around school, and classroom*
- 1.00pm – 2.30pm **Non-educational staff** - Normal roles
- 1.00pm – 2.30pm **Estates** - Supporting with Hippo class as necessary
- 1.00pm – 2.30pm **Red Panda and Heathrow** - Hoist training with Sharon - ?
- 2.30pm – 3.00pm **All staff** - Celebration refreshments – MAIN HALL

*information to follow

Meet the Team day – Tuesday 3/9/24

Non-educational staff – Normal roles and timings

- 9.10am – 9.30am **Educational staff** – CLASSROOMS
- 9.30am – 10.30am Meet the Team session 1
- 10.30am – 10.45am Quick break
- 10.45am – 11.45am Meet the Team session 2
- 11.45am – 12.30pm **All staff** – Lunch
- 12.30pm - 2.00pm **Group 1 (TAs)*** - Occupational therapy with Abbie and Amanda – MAIN HALL
- 12.30pm – 2.00pm **Group 2 (TAs)*** - Speech, Language and Communication with Libby and Sinead – DINING HALL
- 12.30pm – 2.00pm **Teachers** - Speech, Language and Communication with SJ and Emma – STAFF ROOM
- 2.00pm – 3.00pm **All educational staff** - Final preparation in classrooms

Group 1* – TAs who have worked at the school for over a year

Group 2* – TAs who have joined the school after the first week of September 2023, who were not here for inset days last September